



**PLEASE POST**

**ATTENTION:**

**THE TIMES FOR YEARBOOK PORTRAIT SESSIONS HAVE BEEN CHANGED TO 10 A.M. TO 6 P.M.**

**THIS SCHEDULE WILL BEGIN ON THURSDAY, NOVEMBER 12 AND CONTINUE THROUGH DECEMBER 15, 2009.**

**PLEASE ADVISE YOUR PERSONNEL!**

**Any questions can be directed to  
Denise Masimore  
410-653.4239 or  
dmasimore@mdsp.org**

Maryland State Police

TO: ALL EMPLOYEES AND RETIREES DATE 10/13/09

FROM: Denise Masimore, OMC and the Yearbook Committee

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> XX For your information | <input type="checkbox"/> Take charge of please!         |
| <input type="checkbox"/> As requested                       | <input type="checkbox"/> For additional information     |
| <input type="checkbox"/> Approve and return                 | <input type="checkbox"/> For comment/recommendation     |
| <input type="checkbox"/> Note and return                    | <input type="checkbox"/> Give me facts so I can answer  |
| <input type="checkbox"/> See me                             | <input type="checkbox"/> Prepare reply for my signature |

RE: PORTRAIT SESSIONS

ATTACHED IS THE SCHEDULE OF PORTRAIT SESSIONS FOR THE 2011 YEARBOOK. IF YOU ARE CURRENTLY EMPLOYED AS FULL-TIME, PART-TIME, CONTRACTUAL OR VOLUNTEER YOUR PHOTO WILL BE INCLUDED IN THE YEARBOOK. RETIREES WILL ALSO BE INCLUDED.

HAVING YOUR PORTRAIT TAKEN IS VOLUNTARY. THE COMMITTEE WANTS TO INCLUDE AS MANY INDIVIDUALS AS POSSIBLE. PLEASE PUT FORTH YOUR BEST EFFORT TO BE INCLUDED.

PORTRAITS WILL BE DIGITAL AND IN FULL COLOR.

Beginning on Monday, November 2, 2009, Mr. Gary Watkins, of Gary Watkins Photography, will be taking individual portraits. This process will take approximately 4 to 6 weeks.

The dress code for yearbook photos is as follows:

**Sworn Personnel - Class "A" without Stetson**

**Civilian Personnel - men, coat and tie; women - appropriate business attire**

**Volunteers and Retirees - men, coat and tie; women - appropriate business attire**

Mr. Watkins will also be offering individuals the chance to have a portrait taken at their own expense. You can have this portrait taken in any way you like. If you are a flight paramedic or pilot with Aviation, Mr. Watkins will take your portrait in your flight suit and helmet, just a flight suit or however you wish to have this done. If you are a K-9 handler, YES, your dog can be included in a portrait. However, these types of portraits will be available at your own expense. Also, these will not be used in the yearbook. The official portrait will be the one in your Class "A."

Also, if you would like to have a portrait of you in uniform with your spouse or family, Mr. Watkins can accommodate this also. However, he only

has room for 6 persons in a single portrait.

If you have any questions, please contact Denise Masimore, 410-653-4239 or [dmasimore@mdsp.org](mailto:dmasimore@mdsp.org).

/dkm

Attachment

**PORTRAIT SCHEDULE**

**2011 YEARBOOK**

<b>LOCATION</b>	<b>BARRACK, DIVISION, SECTION, UNIT, ETC.</b>	<b>2009 DAY AND DATE</b>	<b>TIME</b>
<b>WATERLOO BARRACKS</b> 7777 Washington Boulevard Jessup, MD 20794 410-799-2101	WATERLOO BARRACKS (35)	MONDAY, NOVEMBER 2	2 - 10 P.M.
	MOTOR VEHICLE DIVISION (14)	TUESDAY, NOVEMBER 3	9 - 5 P.M.
	PACE TEAM (5)	WEDNESDAY, NOVEMBER 4	9 - 5 P.M.
	LOG. COMMAND & QUARTERMASTER DIVISION (24)		9 - 5 P.M.
	SPECIAL OPS COMMAND & DIVISION (35)	report on any of the 3 days listed	9 - 5 P.M.
	ELECTRONIC SERVICES SECTION (12)		9 - 5 P.M.
	CRIMINAL INVESTIGATION DIVISION (34)		
	DRUG ENFORCEMENT DIVISION (13)		
	TOTAL 172		
<b>GLEN BURNIE BARRACKS</b> 6800 Aviation Boulevard Glen Burnie, MD 21061 410-686-3101	GLEN BURNIE BARRACKS (48)	THURSDAY, NOVEMBER 5	2 - 10 P.M.
	CVED HQS. (15)	FRIDAY, NOVEMBER 6	9 - 5 P.M.
	ASED HQS. (15)		9 - 5 P.M.
	EXECUTIVE PROTECTION SECTION (31)	report on either day	
	LEG. SECURITY SECTION (4)		
	TOTAL 113		
<b>PRINCE FREDERICK BARRACKS</b> 210 Main Street Prince Frederick, MD 20678 301-855-1472	PRINCE FREDERICK BARRACKS (44)	MONDAY, NOVEMBER 9	2 - 10 P.M.
<b>LEONARDTOWN BARRACKS</b> 23200 Leonard Hall Drive Leonardtown, MD 20650 301-475-8955	LEONARDTOWN BARRACKS (44)	TUESDAY, NOVEMBER 10	2 - 10 P.M.
	AVIATION - SOUTHERN MD SECTION (9)		
<b>LA PLATA BARRACKS</b> 9500 Mitchell Road La Plata, MD 20646 301-392-1200	LA PLATA BARRACKS (38)	WEDNESDAY, NOVEMBER 11	2 - 10 P.M.
	SOUTHERN TROOP (1)	(Holiday - Veterans Day)	
<b>FORESTVILLE BARRACKS</b> 3500 Forestville Road Forestville, MD 20747	FORESTVILLE BARRACKS (46)	THURSDAY, NOVEMBER 12	2 - 10 P.M.
	AVIATION SECTION - WASHINGTON SECTION (7)		
	WASHINGTON METRO TROOP (1)		

301-568-8101

<b>COLLEGE PARK BARRACKS</b> 10100 Rhode Island Avenue College Park, MD 20740 301-345-3101	<b>COLLEGE PARK BARRACKS (40)</b>	<b>FRIDAY, NOVEMBER 13</b>	<b>2 - 10 P.M.</b>
<b>ROCKVILLE BARRACKS</b> 7915 Montrose Road Rockville, MD 20854 301-424-2101	<b>ROCKVILLE BARRACKS (38)</b>	<b>MONDAY, NOVEMBER 16</b>	<b>2 - 10 P.M.</b>
<b>MCHENRY BARRACKS</b> 67 Friendsville Road McHenry, MD 21541 301-387-1101	<b>MCHENRY BARRACKS (40)</b>	<b>WEDNESDAY, NOVEMBER 18</b>	<b>2 - 10 P.M.</b>
<b>CUMBERLAND BARRACKS</b> 1124 National Highway Cumberland, MD 21502 301-729-2101	<b>CUMBERLAND BARRACKS (52)</b> <b>AVIATION SECTION - CUMBERLAND (10)</b>	<b>THURSDAY, NOVEMBER 19</b>	<b>2 - 10 P.M.</b>
<b>HAGERSTOWN BARRACKS</b> 18345 Colonel Henry K. Douglas Drive Hagerstown, MD 21740 301-739-2101	<b>HAGERSTOWN BARRACKS (50)</b> <b>FORENSIC SCIENCES DIVISION - HAGERSTOWN LAB (5)</b> <b>WESTERN COMMAND &amp; TROOP (2)</b>	<b>FRIDAY, NOVEMBER 20</b>	<b>2 - 10 P.M.</b>
<b>FREDERICK BARRACKS</b> 110 Airport Drive East Frederick, MD 21701 301-800-4151	<b>FREDERICK BARRACKS (57)</b> <b>AVIATION SECTION - FREDERICK (14)</b>	<b>MONDAY, NOVEMBER 23</b>	<b>2 - 10 P.M.</b>
<b>WESTMINSTER BARRACKS</b> 1100 Baltimore Boulevard Westminster, MD 21157 410-386-3000	<b>WESTMINSTER BARRACKS (97)</b>	<b>TUESDAY, NOVEMBER 24</b> <b>WEDNESDAY, NOVEMBER 25</b> report on either day	<b>2 - 10 P.M.</b> <b>2 - 10 P.M.</b>

**THURSDAY AND FRIDAY ARE THANKSGIVING HOLIDAYS - ENJOY!!**

<b>HEADQUARTERS</b> 1201 Reisterstown Road Pikesville, MD 21208 410-653-4239	<b>ADMINISTRATIVE HEARING SECTION (2)</b> <b>BUDGET AND FINANCE DIVISION (12)</b> <b>CENTRAL RECORDS DIVISION (28)</b> <b>CHEMICAL TEST FOR ALCOHOL UNIT (9)</b> <b>CRIMINAL INTELLIGENCE SECTION - (MCAC) (41)</b> <b>CRIMINAL INVESTIGATION BUREAU (3)</b> <b>DEPARTMENT PROSECUTOR SECTION (2)</b> <b>EASTERN COMMAND (1)</b> <b>EDUCATION AND TRAINING (21)</b> <b>ELECTRONIC SYSTEMS DIVISION (29)</b> <b>EMPLOYMENT SERVICES SECTION (12)</b> <b>FACILITIES MANAGEMENT DIVISION (6)</b> <b>FAIR PRACTICES SECTION (3)</b> <b>FIELD OPERATIONS BUREAU (10)</b>	<b>MONDAY, NOVEMBER 30</b> <b>TUESDAY, DECEMBER 1</b> <b>WEDNESDAY, DECEMBER 2</b>  report on any of the 3 days listed	<b>9 - 5 P.M.</b> <b>9 - 5 P.M.</b> <b>9 - 5 P.M.</b>
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FORENSIC SCIENCES DIVISION (75)  
 GOVERNMENT AFFAIRS SECTION (1)  
 GRANTS MANAGEMENT SECTION (4)  
 HUMAN RESOURCES DIVISION (5)  
 INFORMATION TECHNOLOGY DIVISION (26)  
 INSPECTIONS & COMPLIANCE DIVISION (9)  
 INTERNAL AFFAIRS SECTION (11)  
 LEGAL COUNSEL SECTION (6)  
 LICENSING DIVISION (48)  
 OFFICE OF MEDIA COMMUNICATIONS (4)  
 OFFICE OF STRATEGIC PLANNING (5)  
 OFFICE OF THE FIRE MARSHAL (10)  
 PERSONNEL ADMINISTRATION SECTION (12)  
 PERSONNEL COMMAND (1)  
 PLANNING AND RESEARCH DIVISION (4)  
 PROMOTIONAL TESTING DIVISION (3)  
 RECORDS COMMAND (1)  
 SUPERINTENDENT'S OFFICE (10)  
 SUPPORT SERVICES BUREAU (2)

TOTAL 414

<b>GOLDEN RING BARRACKS</b> 8908 Kelso Drive Baltimore, MD 21221 410-686-3101	GOLDEN RING BARRACKS (49) BALTIMORE METRO TROOP (1) AVIATION COMMAND - MARTIN'S (78)	THURSDAY, DECEMBER 3	2-10 P.M.
<b>BEL AIR BARRACKS</b> 1401 Belair Road Bel Air, MD 21014 410-879-2101	BEL AIR BARRACKS (48) NORTHERN TROOP (1)	FRIDAY, DECEMBER 4	2 - 10 P.M.
<b>NORTH EAST BARRACKS</b> 2433 Pulaski Highway North East, MD 21901 410-996-7800	NORTH EAST BARRACKS (52)	MONDAY, DECEMBER 7	2 - 10 P.M.
<b>JFK MEMORIAL HWY. BARRACKS</b> 15 Turnpike Drive Perryville, MD 21903 410-537-1150	JFK MEMORIAL HIGHWAY BARRACKS (55)	TUESDAY, DECEMBER 8	2 - 10 P.M.
<b>CENTREVILLE BARRACKS</b> 311 Safety Drive Centreville, MD 21617 410-758-1101	CENTREVILLE BARRACKS (52)	WEDNESDAY, DECEMBER 9	2 - 10 P.M.
<b>EASTON BARRACKS</b> 7053 Ocean Gateway Easton, MD 21601 410-822-3101	EASTON BARRACKS (61) AVIATION SECT. - EASTON (FORMERLY CENTREVILLE) (10)	THURSDAY, DECEMBER 10	2 - 10 P.M.

**SALISBURY BARRACKS**                      **SALISBURY BARRACKS (47)**                      **FRIDAY, DECEMBER 11**                      **2 - 10 P.M.**  
2765 N. Sallsbury Boulevard              **AVIATION SECTION - SALISBURY (10)**  
Sallsbury, MD 21801                      **EASTERN TROOP (1)**  
410-740-3101

**BERLIN BARRACKS**                      **BERLIN BARRACKS (45)**                      **MONDAY, DECEMBER 14**                      **2 - 10 P.M.**  
9758 Ocean Gateway                      **FORENSIC SCIENCES DIVISION - BERLIN LAB (5)**  
Berlin, MD 21811  
410-641-3101

**PRINCESS ANNE BARRACKS**              **PRINCESS ANNE BARRACKS (35)**              **TUESDAY, DECEMBER 15**              **2 - 10 P.M.**  
30581 Perry Road  
Princess Anne, MD 21853  
443-260-3700

**NOTE: EMPLOYEES WHO WORK AT SATELLITE OFFICES, ETC., MAY REPORT TO A SCHEDULED PORTRAIT SESSION CLOSEST TO THEIR ASSIGNMENT OR HOME**

**FOR EXAMPLE: IF YOU ARE ASSIGNED TO ASED IN WESTERN MARYLAND, PLEASE REPORT TO A PORTRAIT SESSION CLOSEST TO YOUR ASSIGNMENT OR HOME**

**IF YOU ARE ASSIGNED TO A SCALE HOUSE, REPORT TO THE NEAREST LOCATION TO YOUR ASSIGNMENT OR HOME**

**MOTOR VEHICLE DIVISION PERSONNEL ASSIGNED TO GARAGES SHOULD HAVE THEIR PHOTO TAKEN AT THE BARRACKS**

**ELECTRONIC SERVICES SECTION PERSONNEL SHOULD REPORT TO A PORTRAIT SESSION NEAREST THEIR ASSIGNMENT OR HOME**

**EMPLOYEES WITH THE FIRE MARSHAL'S OFFICE WHO ARE ASSIGNED REGIONALLY SHOULD REPORT TO THE MSP INSTALLATION CLOSEST TO THEIR ASSIGNMENT OR HOME**

**THOSE WORKING IN THE FIELD ON TASK FORCES, ETC., SHOULD REPORT TO THE PORTRAIT SESSION NEAREST THEIR ASSIGNMENT OR HOME**

**RETIREES CAN REPORT TO ANY PORTRAIT SESSION WHICH IS CLOSE TO THEIR HOME, WORK, ETC.**

**THE MOST IMPORTANT FACTOR IS THAT YOU GET YOUR PORTRAIT TAKEN FOR INCLUSION IN THE YEARBOOK**

**IF YOU CANNOT MAKE THE DAY AND TIME SCHEDULED FOR YOUR EMPLOYMENT LOCATION, YOU MAY GO TO ANY OF THE PORTRAIT SESSION LOCATIONS TO HAVE YOUR PHOTO TAKEN**